

NATIONAL KAOHSIUNG UNIVERSITY OF SCIENCE AND TECHNOLOGY

Implementation Guidelines for Credit Programs

Approved at the 1st Academic Affairs Meeting of the 2017 Academic Year on March 28th, 2018,

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Article 1

National Kaohsiung University of Science and Technology (hereinafter referred to as “the University”) formulates the Implementation Guidelines for Credit Programs (hereinafter referred to as “these Guidelines”) and offers the courses of diverse credit programs to expand student learning areas under the integration of teaching resources, so its education can meet the needs of the learning environment of the multi-faceted society and the trends of industrial development.

Article 2

All academic units of the University may jointly or independently plan and offer credit programs or industry credit programs across colleges, institutes, and departments in accordance with these Guidelines.

Article 3

The credit program plan shall be formulated by the school unit offering the credit program and shall be announced and implemented after being approved at the department-level, college-level and school-level Curriculum Committee Meetings and Academic Affairs Meetings. The same shall be done upon any amendments thereto. The credit programs planned and offered by competent authorities shall follow the same procedure.

The content of the credit program plan shall include the title of the credit program, the educational objectives, the system of the educational program, the curriculum mapping and relevant regulations on study.

The unit offering the credit program shall coordinate with the units offering courses to allow students from other departments (institutions) to take the program courses and avoid conflicts with other student classes. School credit program courses shall be available to all students for registration without special restrictions.

Article 4

There are two types of credit programs, each of which shall meet the following requirements:

(1) Cross-Disciplinary Credit program

The cross-disciplinary credit program provides the integrated courses of at least 12 credits across colleges, institutes, departments, and centers, of which at least 6 credits of courses are not taken at the unit offering the credit program.

Students who have completed the credit programs shall have taken at least six credits of non-departmental (institution) courses. If there are other special provisions on the credit requirements for graduation, such provisions shall prevail.

(2) Industrial Credit program

The industrial credit program shall integrate the credits of the relevant institutes and jointly plan with cooperative enterprises or institutions for more than 12 credits of professional courses. Curriculum mapping shall include at least two to six months of off-campus internships.

Article 5

Students who take the credit programs shall fill in an application form and submit it to the unit offering the credit program and undertake the study after being approved. The grades of the credit programs must be included in the students' total credits and semester grades.

Article 6

Students who have completed the required courses and the number of credits set up in these Guidelines may apply before graduation for a certificate to the unit offering the credit program. A credit program certificate shall be issued after confirmation.

Article 7

For students who have not completed the credit program courses, the credits that they have earned from the non-departmental courses can be calculated as elective credits but need to be granted upon the approval of the department (institution).

Article 8

Students who have met the graduation requirements of their major departments but have not yet completed the courses and credits required by the credit program shall apply for an extension of the study terms within the semester of graduation if they intend to continue to study for credit programs in accordance with the University rules. The terms of study may be extended up to two years. The total length of study shall comply with the provisions of the

University Law on the length of study.

Students who do not apply for the extension of study terms within the time limit will be deemed to have given up their qualifications for the credit programs.

Article 9

To enhance the effectiveness of the program implementation, if the number of students who take the credit program for four consecutive semesters does not reach five, the Academic Affairs Office may propose to abolish the program. The termination of the program shall be implemented upon the approval at the School Curriculum Committee Meeting and the Academic Affairs Meeting and by the president of the University. The unit offering the program needs to guide the students who have taken the courses to complete them.

Article 10

Matters not mentioned herein shall be handled in accordance with the relevant regulations and announcements of the Office

Article 11

These guidelines shall be implemented upon the approval at the Academic Affairs Meeting and by the President of the University, and the same procedure shall be applied to any amendments thereto.