

National Kaohsiung University of Science and Technology Regulations Governing the Establishment of the College Curriculum Committee of the College of Foreign Languages

Reviewed and Approved at the 4th College Affairs Meeting of the 2017 Academic Year on March 29, 2018

(1070329)

Article 1

The Curriculum Committee of the College of Foreign Languages (hereinafter referred to as “the Committee”) is established in accordance with Article 2, Paragraph 2 of the Regulations Governing the Establishment of the Curriculum Committee of National Kaohsiung University of Science and Technology (NKUST).

Article 2

The Committee is comprised of the College Dean, the chairpersons of departments acting as ex-officio members, and two full-time faculty representatives from each department. The members shall serve a one-year term and are eligible for re-election and re-appointment.

Article 3

The dean acts as both the convener and the chair of the Committee meeting. When the dean is absent for any reason, the chair shall be elected from the members attending the meeting.

Article 4

The major responsibilities of the Committee are as follows:

1. To review the curriculum planning of each department in the college and the college’s programs.
2. To review the curriculum structure provided by academic units of each department in the college.
3. To coordinate course schedules for all academic units and cross-departmental courses in the college.
4. To review course differences, curriculum continuity and rights to offer courses for each departmental academic unit in the college.
5. To review the general education courses, language learning courses, innovation and entrepreneurship courses, the rights to offer courses and the responsibilities for offering courses in each departmental academic unit.
6. To plan and coordinate teaching- and curriculum-related matters in academic

units at the college level.

Article 5 The Committee meeting shall be convened at least once every semester. Extraordinary meetings may be called when necessary.

Article 6 The Committee meeting will only start in the presence of at least half of the members. The resolution shall be passed when it is approved by at least half of the members present.

Committee members shall attend the meeting in person. Ex-officio members with excused absences may be legally represented by deputy representatives to attend the meeting. Elected members with excused absences may be represented by delegates from their respective departments to attend the meeting. Delegates have the same rights and obligations as the Committee members. A delegate may only represent one Committee member.

Article 7 The Regulations Governing the Committee shall be implemented after they are approved at the College Affairs Meeting and are submitted to the Office of Academic Affairs for reference. The same shall be done to any amendments thereto.