

College of Foreign Languages, National Kaohsiung University of Science and Technology

Guidelines for the Subsidy for the Registration Fees of Language Proficiency Tests and Professional Certification Examinations

Approved at the 1st College Affairs Meeting, the College of Foreign Languages of the 2020 Academic Year on
September 22, 2020

Article 1.

The Guidelines for the Subsidy for the Registration Fees of Language Proficiency Tests and Professional Certification Examinations (hereinafter referred to as “the Guidelines”) were formulated by the College of Foreign Languages, National Kaohsiung University of Science and Technology (NKFUST) to encourage students to take language proficiency tests and professional certification examinations for their employment advantages.

Article 2.

Eligible participants: participants who are currently enrolled in the College of Foreign Languages and register for language proficiency tests and language-relevant professional certificates.

Article 3.

Conditions for granting a subsidy:

Applications are only accepted during the period of announcement by the College of Foreign Languages. Submitted applications will be given numbers and orders for review. Disadvantaged and low-income household students shall be given priority with relevant documentation. Drawing lots will be conducted to decide the accepted applicants if the subsidy amount being applied for exceeds the yearly budget.

Article 4.

Subsidy amount:

1. Students taking language proficiency tests or obtaining professional certificates to meet the graduation requirements of the departments can apply for the registration fee subsidy. The maximum amount is half of the registration fee or less than 2,000 NT dollars.
2. Each student can only apply for the registration fee subsidy for the professional certification examination once in the same year. The amount of the allocated subsidies shall match the yearly budget.

Article 5.

Application procedure:

1. After the registration for professional certificates, eligible students who meet the qualifications specified in Article 2 can fill out the form to apply for the registration fee subsidy for language proficiency tests and professional certification examinations. Applications should be submitted to the applicants’ departments with the original receipt of payment for taking language proficiency tests or professional certification examinations (The receipt of payment should be officially issued by the organizer) for preliminary review.
2. After the review and approval of relevant documentation by the departments, the applications will be submitted to the College of Foreign Languages for secondary review. The subsidies will be allocated to the accepted applicants on the list after the review is completed.

Article 6.

Application time frames:

1. The first application period is from March 10 to March 30 (The examination date should be between August 1 of the previous academic year and the end of January of the current academic year).
2. The second application period is from September 10 to September 30 (The examination date should be between February 1 of the previous academic year and the end of July of the current year).

Article 7.

The subsidies specified in the Guidelines are allocated from the overall budget funds of the College of Foreign Languages. The maximum amount of the yearly subsidies shall be determined at the College Affairs Meeting every year. The subsidies for each year will be allocated in two phases. When the total amount of yearly subsidies is used up, the guidelines are not applicable.

Article 8.

The Guidelines shall be implemented upon the approval by the College Affairs Council of the College of Foreign Languages and by the President of NKUST, and the same shall be done for any amendments thereto.